

	FEMA National Urban Search & Rescue Response System		
	Ref: US&R GM	DATE: March 31, 2023	DISTRIBUTION: Systemwide
	ISSUED BY: Buddy Ey, Section Chief - Program Management		
	SUBJECT: 2023 Advisory Organization – List of Vacant Positions		

The following list identifies the current or anticipated vacancies of the Advisory Organization positions required to be filled during the 2022 Advisory Organization Member Solicitation and the 2023 Annex A Revision. The number of anticipated vacancies in each position is identified, and provides a link to the Knowledge, Skills, and Abilities (KSAs) for that position.

STRATEGIC GROUP	Vacancy	
Sponsoring Agency Chief's Representative (East)	1	KSA Link
Advisory Organization Chair	0	KSA Link
Task Force Representative – National	0	KSA Link
SENIOR STAFF		
Task Force Representative – Divisional	0	KSA Link
Legal Representative	0	KSA Link
Functional Group Leader - (Finance-Admin)	1	KSA Link
Deputy Advisory Group Chair	0	KSA Link
COMMAND		
Response Subgroup	3-9*	KSA Link
Incident Support Team (IST) Subgroup	3-6*	KSA Link
Planning Subgroup	9	KSA Link
Safety Subgroup	3	KSA Link
Public Affairs Subgroup	3	KSA Link
OPERATIONS		
Rescue Subgroup	3	KSA Link
Search Subgroup	3	KSA Link
Hazmat Subgroup	3	KSA Link
Canine Subgroup	2	KSA Link
Structures Subgroup	3	KSA Link
Medical Subgroup	3	KSA Link
PLANNING		
Training Subgroup	4	KSA Link
Exercise Coordination Subgroup	3	KSA Link
LOGISTICS		
Equipment Subgroup	3	KSA Link
Transportation Subgroup	1	KSA Link
Communications Subgroup	4	KSA Link
IST Cache Leveling	3-9*	KSA Link
HEPP	3-9*	KSA Link
FINANCE / ADMINISTRATION		
Finance Subgroup	5	KSA Link
Management and AAR	4	KSA Link

*Vacancy span indicates possible movement of members from existing ad hoc to standing subgroup.



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Subgroup Name	Subgroup Core Competencies
Rescue	<ol style="list-style-type: none"> 1. Rescue Techniques, Procedures, and Standards 2. Rescue Equipment Cache 3. Structural Collapse and HERS doctrine and curriculum
Search	<ol style="list-style-type: none"> 1. Search Techniques, Procedures, and Standards 2. Search Equipment Cache 3. Technical Search doctrine and curriculum
Hazardous Materials	<ol style="list-style-type: none"> 1. HazMat and CBRNE Response Techniques, Procedures, and Standards 2. HazMat and CBRNE Equipment Cache 3. HazMat Specialist and EOCE doctrine and curriculum
Structures	<ol style="list-style-type: none"> 1. Structures Specialist Techniques, Procedures, and Standards 2. Structures Specialist Equipment Cache 3. Structures Specialist doctrine and curriculum
Canine	<ol style="list-style-type: none"> 1. Canine Search Techniques, Procedures, and Standards 2. Canine Certification Evaluations 3. Canine Search doctrine and curriculum
Medical	<ol style="list-style-type: none"> 1. Medical Techniques, Procedures, and Standards of Care 2. Medical Equipment and Drug Cache 3. Medical doctrine and curriculum
Equipment	<ol style="list-style-type: none"> 1. Revision of Equipment Cache Lists 2. Coordinate with Subgroups having Cache responsibilities 3. Standardization of Equipment
Transportation	<ol style="list-style-type: none"> 1. Standardization of Cache Movement 2. Transportation Procedures and Standards 3. Recommendations for Vehicle and Trailer Maintenance
Communications	<ol style="list-style-type: none"> 1. Communication and Networking Techniques, Procedures, and Standards 2. Communication Equipment Cache 3. Communication doctrine and curriculum
IST Cache	<ol style="list-style-type: none"> 1. Revision of IST Equipment Cache List 2. Standardization of IST Equipment
HEPP Cache	<ol style="list-style-type: none"> 1. Revision of HEPP Equipment Cache List 2. Standardization of HEPP Equipment
Finance	<ol style="list-style-type: none"> 1. Review and update System Preparedness Cooperative Agreement SOW 2. Review and update the System financial doctrine and procedures 3. Provide assistance to Task Forces on financial doctrine and procedures
Management-AAR	<ol style="list-style-type: none"> 1. Review and update the System Readiness Assessment Program (RAP) 2. Train and maintain a cadre of US&R System Peer Evaluators for the preparedness categories 3. Participate in System After Action Activities 4. Assist Subgroups when requested with the doctrine revision process
Training	<ol style="list-style-type: none"> 1. SME's on Training Techniques, Procedures, and Standards 2. Review and Approve Training Requests 3. Manage the Instructor Application and Approval Process 4. Manage responsibilities described in the TPAM



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Exercise	<ol style="list-style-type: none"> 1. Review and Approve Exercise Requests 2. Provide SME assistance to Task Forces for Exercise Development 3. Manage responsibilities described in the TPAM
Response	<ol style="list-style-type: none"> 1. Review and update System Response Doctrine & Concept of Operations 2. Review and coordinate Task Force Position Description updates 3. Review and coordinate System Field Operation Guide updates 4. Manage the Task Force Command and Response Processes
Planning	<ol style="list-style-type: none"> 1. ICS Planning Techniques, Procedures, and Standards 2. Manage and define the Task Force and IST Planning Processes 3. Coordinate enhancements and promote SAR Common Operating Platform (SARCOP) 4. Planning doctrine and curriculum
IST	<ol style="list-style-type: none"> 1. Manage IST Application and Selection Process 2. Develop IST Continuing Education Training 3. Standardization of IST Procedures 4. IST doctrine and curriculum
Public Information	<ol style="list-style-type: none"> 1. PIO Techniques, Procedures, and Standards 2. Develop Marketing and PIO Materials
Safety	<ol style="list-style-type: none"> 1. Safety Techniques, Procedures, and Standards 2. Near-Miss, Exposure, Injury and IWI Reporting 3. Safety doctrine and curriculum